

# Fellowship of Christian Firefighters

INTERNATIONAL



**P.O. Box 901  
Fort Collins, CO 80522-0901  
1-800-322-9848 | 1-970-416-9076  
[FellowshipOfChristianFirefighters.Com](http://FellowshipOfChristianFirefighters.Com)**

*“And let us consider how we may spur one another on toward love and good deeds. Let us not give up meeting together, as some are in the habit of doing, but let us encourage one another - and all the more as you see the day drawing near.”*

Hebrews 10:24-25(NIV)

# Fellowship of Christian Firefighters

INTERNATIONAL



The Fellowship of Christian Firefighters International is a non-profit, non-denominational organization, incorporated in 1977 in Denver, CO. The ministries of FCFI have truly expanded to an international level in the last decade. Training seminars along with the donation of fire equipment, gear, and supplies has transpired in places such as Africa, Mexico, Ecuador, Israel, and Argentina through individual members, chapters, the International, and organizations sharing the vision to reach Firefighters with The Gospel and Love of Jesus Christ. This is only the beginning.

## FCFI VISION

“That I may know Him, and the power of His resurrection ... Philippians 3:10

## FCFI MISSION

To take the vision to the Fire Service Community by:

**EVANGELISM**  
**EMPOWERMENT**  
**ENCOURAGEMENT**

## FCFI PURPOSE

- † To glorify God in the fire service.
- † To find fellowship together for individual growth in the Christian life.
- † To serve the cause of Christ through the church of one's own choice.
- † To encourage those in the fire service in their Christian life.
- † To share locally in planned fellowship meetings, individual contact, and prayer.
- † To share nationally through participation in fire conferences and expositions.
- † To bring all Christians in the fire service to a common goal of praying for the fire service and its members.
- † To share on an international basis through an Annual International Conference.
- † To have contact, internationally, with fellow Christian firefighters.
- † To care for widows; meeting spiritual as well as physical needs.
- † To care for firefighters in times of need.
- † To place Bibles in Fire Stations.
- † To distribute New Testaments to individuals in the fire service / EMS.

The Fellowship of Christian Firefighters International operates out of the home of its missionaries, Gaius (Gay) and Sue Reynolds. This home office allows the majority of donation to go to reaching the fire service with God's love and word.

## FCFI INTERNATIONAL BOARD



The FCFI International Board consists of fire service personnel from across the country. The board maintains consistent communication and meets annually at FDIC in Indianapolis each spring.

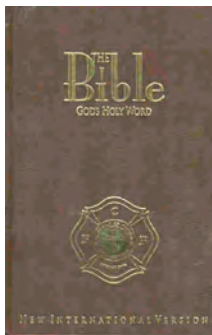
### **Pictured Above:**

Dan Clegg, Indiana, Ohio, Kentucky; Raul Angulo, North West Region; Lee Callahan, New England States; Russ Stammer, New Jersey and Metropolitan New York, Sue and Gay Reynolds (International Office); Ken Hall, Colorado; Kneeling: Craig Duck, Mid Atlantic States; Don Williamson, Alabama Region; Not Pictured Founder Bob Crum, California; Tommy Neiman, Florida Region.

## REGIONAL DIRECTORS

Regional Directors maintain contact with members and chapters in their region. For a list of these directors see the FCFI web page at [www.FellowshipOfChristianFirefighters.com](http://www.FellowshipOfChristianFirefighters.com): For leadership responsibilities, See The Leadership Profile page 3.

## BIBLES AND OUTREACH



One of the major ministries of the FCFI is the placement of complete hardback Bibles in fire service facilities around the world. The money to purchase the Bibles comes from people like yourself— people who desire to see this ministry flourish and achieve its vision. A Bible for personal use may be obtained by sending a donation of \$25.00 to the Bible ministry. Bibles for placement in the fire stations and fire service facilities are provided at no charge upon the written authorization of the Department Chief or equivalent.

FCFI missionaries and representatives attend many conferences throughout the country to share God's love with attendees and to hand out inspirational materials such as the FCFI newsletter, **The Encourager**, tracts written by members, and New Testament Bibles, **Answering The Call**. While such attendance is costly, the benefits are immeasurable. Opportunities to pray with attendees often arise and the feedback on those receiving the literature include comments regarding re-dedication to the Lord and first time decisions. A case of 50 **Answering The Call** (\$175.00) can reach many conference attendees.



## A FEW WORDS FROM THE PRESIDENT Gaius (Gay) Reynolds



### **Greetings in the name of Jesus Christ our Lord and Savior:**

In 1995, it was my wife, Sue's, and my blessing to accept the position of missionary for the Fellowship of Christian Firefighters, International. Sue also serves as editor of our newsletter and I serve as president of FCFI. At that time we also moved the office to our home to cut our overhead.

What a blessing it is to see how God continues to bless many in the fire service including firefighters, emergency medical personnel, and dispatchers through the fellowship, encouragement, and prayer available through FCFI members, chapters, and supporters.

The Fellowship of Christian Firefighters began in the Denver area in the early 1970s, when two Christian firefighters, having a Bible study on Hebrews 10:24-25, saw the importance and need for Christian firefighters to support and encourage one another in their daily walk. That Bible study led to monthly meetings of concerned and interested firefighters. In 1977, the Lord used a conversation between two firefighters, Duncan Wilkie of the Denver Fire Department, and Ron Melott, formerly of the Portland, Oregon Fire Department, to show the need for such a fellowship on a national basis. Because of their conversation and the interest shown nationally, the pilot group, also including Bob Crum and John Barker, organized the Fellowship of Christian Firefighters, International: a nonprofit, nondenominational organization, incorporated in Denver in 1977

**The FCFI Purpose** includes glorifying God in the fire service, fellowshiping together for individual growth in the Christian life, serving the cause of Christ through the church of one's own choice, encouraging those in the fire service in their Christian life, sharing locally in planned fellowship meetings, individual contact, and prayer, bringing all Christians in the fire service to a common goal of praying for the fire service and its members, sharing on an international basis through an annual international conference, having contact internationally with fellow Christian firefighters and the caring for firefighters in times of need. Individual chapters and members share Christ's love in the fire service and their communities in many other and varied ways. Please feel free to contact me for more information. [FCFIHQ@aol.com](mailto:FCFIHQ@aol.com).

**The FCFI Vision** is "That I may know Him and the power of His resurrection," (Philippians 3:10). **The FCF Mission** is to take the vision to the fire service community by **Evangelism, Empowerment, and Encouragement**.

For information on our statement of faith please refer to statement of faith on page 2. Our international newsletter, **The Encourager**, is mailed out to members six times a year. Members also received a pin, patch, and decals as well as an opportunity to fellowship with other members across the county. A International prayer chain lifts up members daily as requests are received via E-mail or phone.

I have been blessed by my involvement in FCFI and I know you will be too. Again, please feel free to contact me at 1-800-322-9848 (USA), 970-416-9076 (outside USA), or [FCFIHQ@aol.com](mailto:FCFIHQ@aol.com).

**Gaius (Gay) Reynolds**

*"And let us consider how we may spur one another on toward love and good deeds. Let us not give up meeting together, as some are in the habit of doing, but let us encourage one another - and all the more as you see the day drawing near."*

**Hebrews 10:24-25(NIV)**

# MINISTRY TO LOCAL FIREFIGHTERS

The Fellowship of Christian Firefighters International is an International Ministry with chapters and members dedicated to reaching firefighters in your local area. Support for this ministry enables members to share the gospel of Jesus Christ with many firefighters. Currently our ministry serves the needs of firefighters in the following areas:

- † **Attending firefighter conferences throughout the country. Tens of thousands of firefighters attend fire conferences in order to further their training and look at the newest technology in firefighting. Many of those firefighters pass the FCFI table providing us with the opportunity to give them Bible materials and special firefighter Bibles.**
- † **Sponsoring regional and local events that allow members to have Christian fellowship with firefighters that do not typically attend church. Such events include the National Day of Prayer services, memorial services, coffee house socials, family outings and Bible studies.**
- † **Providing speakers for local events in the fire service and local churches.**
- † **Attending local meetings to study God's Word, share prayer needs, and encourage one another to lead lives that are pleasing to God in the fire service.**
- † **Provide Bibles to firefighters and fire stations.**
- † **To encourage firefighters to join a local Bible believing church.**
- † **Providing personnel and equipment for foreign missions trips to firehouses in other countries.**
- † **Providing personnel for disaster relief programs.**
- † **Providing prayer support for international members, friends, and family.**



Churches, businesses, and individuals who share the vision to reach the fire service with God's love and word and who accept FCFI's doctrinal statement, are encouraged to join the SHARING THE VISION PROGRAM.

You can become a partner by:

- † **Prayer Support: Firefighters throughout this great Nation are in need of prayer. Please read the prayer requests for specific ways you can pray for this ministry.**
- † **Conference Support: The Fellowship of Christian Firefighters currently sends local leaders to conferences to hand out Bibles, Bible literature, and to share the ministry with thousands of firefighters. A donation of \$500.00 will help FCFI send one member, a case of Bibles, and literature to a conference.**
- † **Firehouse Bible Project: An ongoing goal of FCFI is to place hardback station Bibles with the FCFI logo in every firehouse in America. A \$100.00 donation will cover the cost of placing Bibles in four firehouses.**

† **Firefighter Bible Project:** FCFI, in conjunction with the International Bible Society, developed a firefighter New Testament Bible, Answering The Call, with pictures and testimonies from firefighters across the nation. For \$175.00 donation to this project, 50 Bibles will be placed in firefighter's hands.

† **Married Couples Conference Support:** Divorce for America's firefighters is at an all time high, 75%. For \$400.00 one troubled couple can attend this conference that can truly make a difference in the married lives of our firefighters.

† **Local Chapter Support:** Local chapters are involved in many and varied projects including Bible placement, conferences, disaster outreach, Bible studies, hospital visitation, special services for firefighters, chaplain programs, and support to widows. Donations for local chapters may be sent to the FCF International who will forward your donation to the chapter presidents.

† **International Office Support:** To avoid high overhead, the International office is located in the home of FCFI missionaries. They are dependent on donations designated for missionaries for their support. Office expense donations help fund Bible and Bible study placement, postage, printing needs (newsletter and informational materials), and office supplies.

† **Support Recognition:** To recognize corporations, churches, and individuals who share the FCFI vision with financial support, special awards will be presented.

Firefighter Award:	\$500
Captain Award:	\$501 - \$1000
Battalion Chief Award:	\$1001. - \$2000
Chief Award:	\$2,000.00 or more

**Please make your tax-deductible checks payable to:  
The Fellowship of Christian Firefighters International  
PO Box 901, Fort Collins, CO 80522**

**Please designate how you would like your contribution distributed. Contributions for local chapter use will be sent to them with your stated designation.**

## **FIREFIGHTER PRAYER NEEDS**

† **God's protection as firefighters serve their communities.**

† **God's comfort for loved ones as firefighters risk their lives for others.**

† **For revival in the fire service**

† **For Christian firefighters to step forward and share God's love and Word.**

† **For God to raise up more Godly leaders to encourage others in the fire service in a Godly direction.**

† **For all firefighters to know the Lord and experience the comfort only He can provide.**

† **That God will use the fire service in a mighty way.**

† **That Jesus will be glorified in the fire service.**



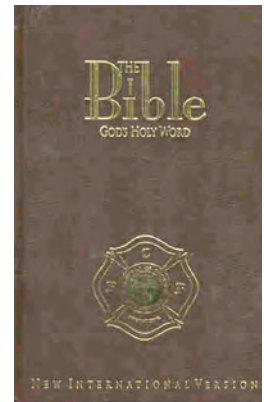
## MINISTRIES

- † **Bibles for fire stations**
- † **Pocket New Testaments for wildland firefighters**
- † **Tracts**
- † **The Encourager: bi-monthly newsletter**
- † **International prayer chain**
- † **Widows' support ministry**
- † **Bible Studies**
- † **FCF memorabilia**
- † **Leadership and family conferences**
- † **Chapter support and equipping**
- † **Memorial services**
- † **International Outreach**
  - † **Fire Training**
  - † **Bible Teaching**
  - † **Equipment and Fire Gear Placement**
- † **Chaplain's Network**

## MEMORIAL BIBLES

**You may honor the memory of a loved one by placing a Memorial Bible in a fire station in their memory for \$25.00.**

Please make your tax-deductible checks payable to:  
The Fellowship of Christian Firefighters International:  
PO Box 901:  
Fort Collins, CO 80522



# BECOMING A MEMBER



The Fellowship of Christian Firefighters is a membership generated organization. It is through membership and donations that FCFI is able to place thousands of Bibles in fire service personnel hands and to further the vision, mission, and purpose of the ministry. Members and chapters are heart and hands of FCFI. Membership to the International is \$35.00 per member. The FCFI newsletters, **The Encourager**, goes out six times a year members. Members also receive a pin, patch, two decals and a membership card plus the opportunity to help share God's love through FCFI.

## MEMBERSHIP APPLICATION

**"... and let us encourage one another - and all the more as you see the day drawing near." Hebrews 10:25**

Membership: \$35.00 \_\_\_\_\_

Bible Ministry: \_\_\_\_\_

General Fund: \_\_\_\_\_

Monthly Pledge: \_\_\_\_\_

Missionary Support: \_\_\_\_\_



Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fire Department: \_\_\_\_\_ Paid: \_\_\_\_\_ Volunteer: \_\_\_\_\_

Chapter Affiliation if applicable: \_\_\_\_\_

Spouse: \_\_\_\_\_

E-mail: \_\_\_\_\_

Do you want to be on the prayer chain? \_\_\_\_\_ Please provide your e-mail address: \_\_\_\_\_

Do you want to receive the Encourager by Mail \_\_\_\_\_ by E-mail PDF \_\_\_\_\_ Both \_\_\_\_\_

## LIFE MEMBERSHIP

**Life Memberships are available through the International Office for a one time fee of \$700.00.**

# FORMING A CHAPTER

Over 100 chapters across the country are dedicated to reaching their communities and the fire service in general with God's love and word. There is a one time fee of \$35.00 for forming a chapter. Chapters then may apply for a tax exempt number under the International. Following is a Chapter Kit.

## Organizational Manual For Forming A Chapter of

## The Fellowship of Christian Firefighters International



**FCF International**

**P.O. Box 901**

**Fort Collins, CO 80522-0901**

**800-322-9848 (Inside USA), 970-416-9076 (Outside USA)**

**E-mail: [FCFIHQ@AOL.COM](mailto:FCFIHQ@AOL.COM)**

**Web Page: [FellowshipofChristianFirefighters.com](http://FellowshipofChristianFirefighters.com)**

## CHAPTER I: THE FELLOWSHIP OF CHRISTIAN FIREFIGHTERS

**A. Origin and Authority.** The Fellowship of Christian Firefighters was started as a result of a conversation between two Christian firefighters, Duncan M. Wilkie and Ronald Mellott. These Christian firefighters met on a flight from Memphis, Tennessee, to Denver, Colorado. Ron stated that in 18 years of fire service he had never met another Christian firefighter. After their conversation, Duncan Wilkie and two other Denver firefighters, Robert W. Crum and John Barker, organized the Fellowship of Christian Firefighters, an international, non-profit, non-denominational organization incorporated in 1977 at Denver, Colorado. In 1994, the office moved to the Reynolds' home near Fort Collins, CO in an attempt to cut overhead and office expenses. With minimal office expenses, your dues and donation can more effectively be dedicated to placing Bibles in fire stations and in the hands of firefighters, to mailing out **The Encourager** newsletter, and to supporting you as you help spread the Gospel of Jesus Christ throughout the fire service.

### **B. Purposes.**

1. To glorify God in the Fire Service.
2. To find fellowship together for individual growth in the Christian life.
3. To serve the cause of Christ through the church of one's own choice.
4. To encourage those in the Fire Service in their Christian lives.
5. To bring all Christians in the Fire Service to a common goal of praying for the Fire Service and its members.
6. To share on an international basis through an annual International conference and / or breakfast.
7. To have international contact with fellow Christian firefighters.
8. To care for widows--meeting spiritual as well as physical needs
9. To place tracts and / or **Encouragers** and Bibles in firehouses.

**C. Address.** The address of the Fellowship of Christian Firefighters: **P.O. Box 901; Fort Collins, CO 80522-0901 800-322-9848; FCFIHQ@AOL.COM / FellowshipofChristianFirefighters.com**

## CHAPTER II: THE CHAPTERS

- A. Origin and Authority.** An organization composed of members who meet the requirements described in this document. Those meeting the requirements will be awarded an official Chapter Charter. All paper work must be filled out and submitted to the International Office. Every Chapter, including any affiliate groups thereof, shall at all times be subject to the rules, regulations, and policies of the national Board of Directors.
- B. Purposes.** A Chapter is the local unit of the Fellowship, responsible for activities, programs, and information of a local nature. Each local Chapter is encouraged to cooperate and assist in fund-raising activities of the Fellowship within the Chapter's territory.
- C. Duties.** Every chapter is required to comply with and observe all laws, rules and regulations of any public authority— federal, state or municipal— having jurisdiction within the assigned territory. The Fellowship shall not be liable for any failure of any Chapter or for any officer thereof to comply with any such law, rule, or regulation.
- D. Liabilities or Obligations.** The Fellowship shall not be liable for any act or failure to act by any Chapter or any or all the members, committees, officers, agents, servants or employees thereof or for any obligation assumed or incurred by any Chapter except to the extent expressly authorized in writing by the Chairman of the Board of Directors or the President of the Fellowship.
- E. Address.** The official address of a Chapter shall be that appearing on the application for a charter until another address is officially filed in writing with the Fellowship. Any notice to be given to a Chapter shall be deemed to be sufficiently given if mailed to the address registered with the Fellowship.

## CHAPTER III: RULES, REGULATIONS, AND POLICIES FOR CHAPTERS

### **A. Organization and Administration**

- 1. Organization of Chapters** - When a group of individuals desires to start a Chapter of the Fellowship in a particular territory, they must qualify by becoming members of the Fellowship and then forward to the Fellowship a Charter Application.
  - The organizing group shall, within thirty (30) days after receipt of the Application for Charter:
    - a. Hold a meeting at which there shall be adopted the By-laws set forth in Chapter IV of this Manual.
    - b. Elect Executive Committee officers as provided in the By-laws.
    - c. Take such other action as shall be necessary to complete the organization of the proposed Chapter.
  - After completion of the Chapter organization, the Secretary of the proposed Chapter shall forward to the Fellowship the Application for Charter, provided by the Fellowship. Upon receipt of the application and the determination by the Fellowship that organizational requirements have been duly compiled with, the Fellowship will forward to the Chairman of the proposed Chapter, a Charter recognizing the organization as a Chapter of the Fellowship of Christian Firefighters International provided, however, that until issuance of such a Charter, the Fellowship reserves the right, in its discretion, to approve or disapprove the establishment of the proposed Chapter.
- 2. By-laws of Chapters** - Every Chapter must adopt in full the By-laws set forth in Chapter IV of this Manual, and without modification thereof except as may be first expressly approved in writing by the Fellowship.
- 3. Emblem** - No Chapter shall use any insignia or emblem other than that of the Fellowship. By written request, only the

lower portion of the logo may have the name of the local Chapter inserted and said permission must be authorized in writing by the President of the Board of Directors.

**4. Surrender of a Charter** - The voluntary surrender of a Charter of a Chapter may be authorized by a vote of at least a majority of its members present and voting at a meeting specially called for that purpose. To be effective, however, said surrender must be accepted in writing by the Fellowship. A Charter will automatically be subject to surrender for failure to comply with the provisions or requirements of this manual in the time prescribed herein.

**5. Withdrawal of Charter** - If, in the opinion of the Fellowship, a Chapter has violated or is violating any provisions of the Certificate of Incorporation, By-laws, or Manual for Chapters, or any rule, regulation or policy of the Fellowship, or, if, in the opinion of the Fellowship, a Chapter has failed or refused to follow, or is failing or refusing to follow any rule, regulation or policy of the Fellowship, or if, in the opinion of the Fellowship, a Chapter has become insufficiently active, the Fellowship may withdraw the Charter of said Chapter by giving written notice to that effect to any officer of such Chapter and setting forth in said notice the cause or causes for said withdrawal.

Any failure of the Fellowship to withdraw the Charter of a Chapter on the happening of any of the grounds herein before set forth shall not be construed as a waiver by the Fellowship of any such violation and shall not prevent it from withdrawing the Charter of any such Chapter if any such violation continues, or upon the repetition of any such or similar violation.

If the Chapter concerned is unwilling then to accept the decision of the Fellowship as final, and so notifies it in writing within twenty (20) days after the giving of notice of its action, it may, by petition signed by at least a majority of its members, appeal in writing to the Board of Directors of the Fellowship. In case of any such appeal, the Board of Directors of the Fellowship shall determine the issue and mail written notice of such determination to an officer of the Chapter concerned and the decision of said Board shall then be final.

## **B. Membership of Chapters**

- Basic Qualifications - Members of a Chapter shall consist of Christians who subscribe to and evidence an interest in carrying out the purposes of the Fellowship by willingly contributing their time, talent, and/or means toward its objectives. Membership in the Church of their choice is strongly recommended. The payment of dues specified by the Fellowship shall entitle each person to all rights and privileges of membership.
- Roster of Members - Each Chapter shall keep a current roster of names and addresses of the chapter members.
- Membership in the International Fellowship - Members of a Chapter shall become members of the Fellowship of Christian Firefighters International and their names and addresses shall be forwarded annually to the international headquarters.
- Annual Dues - Chapters will be responsible for the payment of annual dues of \$35.00 for each of its members to the international headquarters for support of the international budget of the Fellowship. Any changes in said dues shall be determined by two-thirds of the International Board of Directors. The Board of Directors authorizes the collection of local chapter dues to carry out FCF ministries
- Certificate of Membership - Upon payment of initial dues, each member shall receive a card from the International certifying membership in the Fellowship

## **C. Activity and Operation of Chapter.**

- Nature of Activities - Each Chapter shall plan and conduct meaningful Christian programs and promote interest and active participation in the purposes of the Fellowship.
- Publicity - Each Chapter should keep the members currently informed throughout the year of the purposes, needs and accomplishments of the Chapter and the Fellowship. The International Headquarters should be informed in detail of programs and activities of merit.
- Budgets - Each Chapter shall adopt a budget system, which will enable its governing body to plan the year's work based on the needs of the community for Fellowship services and the expected revenue of the Chapter.
- Chapter Funds - All funds and property received by or coming into the custody of the Chapter belong to and are trust funds and property of the Fellowship to be expended only for the purposes authorized by the Charter and only in accordance with the policies and regulations prescribed by its Board of Directors.
- Expenditures - No Chapter or Chapter official is authorized to commit the funds or otherwise obligate the Fellowship except to the extent that funds are available to the Chapter for discharging each commitment.
- Depositories - Chapter funds for current expenditures shall be deposited in banks that are insured by the Federal Deposit Insurance Corporation unless, upon application presented to the International office, the consent of the Treasurer of the Fellowship to the use of some other depository is obtained. Chapter funds not required for current expenditures shall be deposited in savings banks insured by the Federal Deposit insurance Corporation, or in other savings banks insured under a statewide guaranty plan or fund and approved by the Treasurer of the Fellowship. Chapter funds shall be deposited or invested in the name of the Chapter.
- Payments to Other Organizations - Chapters are not authorized to donate their funds or property to other organizations except in the conduct of authorized Chapter activities

## **D. Accounts and Auditing of Chapter.**

- Fiscal Records - The accounts of each Chapter shall be kept in such manner as will show readily at all times the financial condition of the Chapter, the source of all its receipts, and the purpose of all its disbursements. Basic minimum records and fiscal controls required by sound accounting practices shall be established and maintained. Supporting documents for all expenditures shall be preserved.

- Examination of Records - Each Chapter shall supply promptly upon request of the International Headquarters any financial or other information with respect to its activities, and the International may examine or audit at any time any and all of the financial records or the books of account of any Chapter.

**E. Members and Funds.**

- Responsibility for Members and Funds - All Chapters shall seek new members and voluntary contributions to finance the budgetary requirements of the Chapters and the national organization. The responsibility for raising adequate funds to meet such obligations and financial requirements shall be the direct obligation of the Chapters. In discharging such obligation, the Chapters shall carry out their responsibilities in such a manner as they shall determine to be in the best interests of the Fellowship and the community as a whole.
- Financial Goals - The goal of the Chapters for fund-raising efforts shall be fixed by or pursuant to the methods prescribed by the Board of Directors.

**CHAPTER IV: CHAPTER BY-LAWS**

Article I: Authority

These By-laws have been adopted pursuant to authority evidenced by a Certificate of Recognition (hereinafter called the Chapter Charter) issued by the Fellowship of Christian Firefighters, Inc.

Article II: Name, Territory, and Office

Section 1. Name. This Chapter shall be known as the \_\_\_\_\_ Chapter of the Fellowship of Christian Firefighters International, Inc., (a general religious welfare corporation, hereinafter called the Fellowship.)

Section 2. Territory. The Territory the Chapter has selected to represent includes \_\_\_\_\_.

Section 3. Office. The headquarters and principal office of the Chapter shall be in City of \_\_\_\_\_, County of \_\_\_\_\_, State of \_\_\_\_\_.

Article III: Purpose

**A. The purposes of this Chapter shall be to carry out on a local level the following:**

- To glorify God in the Fire Service.
- To find fellowship together for individual growth in the Christian life.
- To serve the cause of Christ through the church of one's own choice.
- To encourage those in the Fire Service in their Christian lives.
- To bring Christian fire service personnel in their territory to a common goal of praying for the Fire Service and its members.
- To have local, state, interstate and international contact with fellow Christian firefighters.
- To perform the local functions of and, to the extent required, to participate in the other activities of the Fellowship in the Chapter's designated territory.

Article IV: Members and Membership

Section 1. Membership. The membership of the Chapter shall consist of those individuals within the Chapter's territory, certified by the Secretary of the Chapter of the Fellowship as being current in the payment of annual dues and having met the requirements of membership prescribed by the Fellowship, namely, Christians who evidence an interest in carrying out the purposes of the Fellowship by willingly contributing of their time, talent and/or means toward its objectives and by active participation in the church of their choice.

Section 2. Annual Dues. Members shall pay annual dues to the Fellowship of \$35.00 per year.

Section 3. Meetings. The membership of the Chapter shall meet as often as it deems necessary, but at least once each year at such a convenient hour and place, for the purpose of electing officers, reviewing the annual report, and any other reports that may be presented, and for the transaction of such other business as may properly come before the meeting.

Section 4. Special Meetings. Special meetings of the Chapter membership may be called at any time by the Executive Committee and must be called by the principal officer of the Chapter upon the receipt of written request of not less than one-third of the members of the Executive Committee or not less than fifty per cent of the Chapter membership.

Section 5. Notice of Meetings: All officers and members shall be notified of the annual meeting at least thirty (30) days in advance.

Section 6. Quorum. At any annual or special meeting of the Chapter membership, those present shall constitute a quorum.

Section 7. Voting. At every meeting of the Chapter membership, each present in person shall be entitled to one, and only one, vote, and voting by proxy shall not be permitted. Decisions on any question at a meeting of the Chapter membership shall be by majority vote of members present and voting.

Section 8. Termination of Membership. With the approval of the Fellowship and after the issuance of notice and the conduct of a hearing in accordance with procedures prescribed by the Fellowship, membership may be terminated by the council for conduct by any member detrimental to the Fellowship.

Article V: Executive Committee

Section 1. Number. The business and affairs of the Chapter shall be managed and controlled by an Executive Committee (consisting of the principal officers) and members-at-large of the chapter.

Section 2. Election. Members of the Executive Committee / Officers (hereafter referred to as Committee) shall be elected at each annual meeting of the Chapter membership. Committee members shall be expected to attend all meetings when off duty. Any member absent from two consecutive meetings without a valid excuse shall be considered unable to serve and the

chairman/president shall appoint a member to fill the unexpired term.

Section 3. Vacancies. Any vacancy in the Committee may be filled temporarily by appointment by the Committee, any such appointee to serve until the next ensuing annual meeting of the Chapter membership.

Section 4. Regular Meetings. Regular meetings of the Committee shall be held at least four times yearly according to a schedule determined by the Committee. The first meeting of the members of the committee elected after the adoption of this section shall be held on the same day and immediately following the meeting at which they are elected.

Section 5. Special Meetings. Special Meetings of the Committee may be called by the Chairman and shall be called upon written request of one-third of the members of the committee.

Section 6. Notice. Notice of all meetings of the Committee shall be given by mailing or phoning the same at least three (3) days before the meeting to each of the members at the address furnished by such member for such purpose to the Secretary of the Chapter. No notice of any meeting shall be necessary when each member of the Committee is present, and notice may be waived in writing by any member. Except as otherwise specifically provided in the By-laws, notices of meetings of the Committee need not recite the nature of the business to be transacted at such meetings.

Section 7. Quorum. A majority of the membership of the Committee shall constitute a quorum, but a lesser number may adjourn the meeting.

Section 8. Compensation. The members of the Committee shall serve voluntarily and shall receive no compensation from the Chapter.

#### Article VI: Committees

Section 1. Committees. The Committee may appoint or provide for the appointment of such advisory and administrative committees from among the members of the Chapter as it sees fit and shall determine or provide for the determination of their duties and functions.

Section 2. Voting. Except as otherwise specifically prescribed in these By-laws, all decision at any meeting of committees established pursuant to Section 1 shall be by majority vote of those present and voting. Each shall have one, and only one, vote and no voting by proxy shall be permitted.

#### Article VII: Officers

Section 1. Officers and Duties. The principal officers of the Chapter shall be a President, Vice President, a Secretary, and a Treasurer or Secretary / Treasure and such other officers as the Committee may deem proper. The duties of the officers shall be such as usually apply to such offices and, in addition thereto, such further duties as may be designated from time to time by the Committee.

Section 2. Election, Qualification and Term of Office. The officers of the Chapter shall be elected annually by the membership from among their number at its regular annual meeting. Vacancies may be filled or new offices created and formed at any meeting of the membership. Each officer shall hold office until his successor shall have been duly elected and qualified.

#### Article VIII: Fiscal Affairs and Audits

Section 1. Fiscal Year. The fiscal year of the Chapter shall commence on the first day of October and shall end on the thirtieth day of September in each year.

Section 2. Chapter Funds. All funds and property received by or coming into the custody of the Chapter belong to and are trust funds and property of the Fellowship to be expended only for the purposes authorized and only in accordance with regulations prescribed by the Fellowship.

Section 3. Deposits. All funds of the Chapter deposited in banks or depositories shall be deposited in the name of the Chapter. Such accounts shall be made only by checks or similar orders signed by the Treasurer, President, or Secretary. Only banks that are insured by the Federal Deposit Insurance Corporation may be used as depositories, unless the consent of the Fellowship to the use of some other depository is first obtained.

Section 5. Contracts. Unless specifically authorized in writing by the Committee, no officer, agent, or member of the Chapter shall have any power or authority, to bind the Chapter by any contract or engagement, or to pledge its credit or render it liable financially for any purpose or to any amount.

Section 6. Liability. The members and officers of the Chapter shall be free from liability, joint or several, arising out of or by reason of their serving as such members or officers, except to this extent that such liability results from their own individual or collective willful misconduct or neglect.

#### Article IX: Dissolution

After written notice to and approval by the Fellowship, the Chapter may be voluntarily dissolved by vote of the Chapter membership at a meeting called expressly for such purpose. The Chapter shall also be deemed dissolved when its Chapter Charter is revoked in accordance with procedures specified in the By-laws of the Fellowship. Upon the dissolution of the Chapter, all the Chapter's funds and property, its books and records, and its Chapter Charter shall be transferred and delivered promptly into the custody of such person as shall be designated by the Fellowship to receive such property on behalf of the Fellowship.

#### Article X: Amendments

Amendments of these By-laws not inconsistent with the Charter, By-laws, and regulations of the Fellowship may be adopted at any meeting of the Chapter membership at which a quorum is present, or such amendments may be adopted by a vote of two-thirds of the members of the committee present at a meeting expressly called for that purpose and at which a quorum is present, provided, however, that the written notice of any such meeting of the Chapter membership or the Committee must contain reasonably adequate notice of the terms of the amendments proposed.

# FORMING A CHAPTER

To form a chapter, complete the following paper work and enclose a check for \$25.00 to  
The Fellowship of Christian Firefighters International  
PO Box 901  
Fort Collins, CO 80536



Name of Chapter: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone / E-mail address: \_\_\_\_\_

President: \_\_\_\_\_

Secretary! Treasurer: \_\_\_\_\_

This letter authorizes the Fellowship of Christian Firefighters International to include the

\_\_\_\_\_

in the group exemption letter filed with the Internal Revenue Service.

SIGNATURE: \_\_\_\_\_  
Chapter Officer



# LEADERSHIP PROFILE

## BOARD OF DIRECTORS:

- The Board of Directors shall consist of a minimum of three members:
- The Board of Directors shall:
  - Be appointed by the Board of Directors
  - Be selected among those who have trusted in Jesus Christ alone for their salvation (Eph. 2:9) and have experience the regeneration of the Holy Spirit into the newness of life as prescribed by Jesus in John 3:3-6.
  - A majority of the Board of Directors will be or will have actively been involved in the fire service.
  - Encourage Regional Directors, Chapter Presidents and Firefighters (Hebrews 10:25).
  - Meet personally or via E-mail or phone conferences as deemed necessary to the efficient administration of the International.
  - Officers shall be President, Vice President, Secretary and Treasurer (as deemed necessary).
    - The President shall be the chief executive officer, representative, and chief spokesman (Missionary for the Fellowship). He shall maintain personal contact and travel throughout the International network, maintain the International Office and oversee all activities.
    - The Secretary shall have charge of such books, documents, and papers that the Board of Directors shall determine and in general shall perform all the duties incident to the Secretary, subject to the control of the Board.
    - The Treasurer shall see to the custody of all funds, securities and books of account of the Fellowship as well as the financial regulations as may be imposed by the Board of Directors.

## REGIONAL AND INTERNATIONAL OUTREACH DIRECTOR(S)

- Regional and International Outreach Director(s) shall:
  - Be appointed by the Board of Directors.
  - Be current members of International.
  - Be selected among those who have trusted in Jesus Christ alone for their salvation (Eph. 2:9) and have experience the regeneration of the Holy Spirit into the newness of life as prescribed by Jesus in John 3:3-6.
  - Be or will have actively been involved in the fire service.
  - Make a concerted effort to meet yearly with the Board of Directors.
  - Encourage Chapter Presidents and Firefighters (Hebrews 10:25)
  - Represent FCFI in local churches, fire departments, conferences, expositions, etc.
  - Oversee Chapter Presidents in their region.
  - Provide input for the efficient administration and outreach of the International.
  - Receive agendas and minutes of all Board Meetings.
  - Contact Chapter Presidents in their region monthly through E-mail, letters, or phone.
  - Correspond with International Headquarters through
    - Telephone contact
    - Bimonthly reports due the tenth of the following months: February, April, June, August, October, and December
  - International Director(s): Shall oversee all international outreach. The United States and

Canada shall be divided into, but not limited to, six or more regions as determined by the Board. Suggested regions are:

- North East (Maine, New Hampshire, Vermont, Rhode Island, Connecticut, Massachusetts)
- North East Metropolitan: (New York, New Jersey, Puerto Rico)
- South East: (Alabama, Florida, Georgia, Mississippi, North Carolina, South Carolina, Tennessee)
- North West (Idaho, Washington, Oregon Alaska)
- South West: (Arizona, California, Hawaii, Nevada)
- North Central: (Illinois, Indiana, Kentucky, Michigan, Minnesota, Ohio, Wisconsin)
- South Central (Arkansas, Louisiana, New Mexico, Oklahoma, Texas)
- Mid West: (Iowa, Kansas, Missouri, Nebraska)
- North Mid East: (Colorado, Montana, North Dakota, South Dakota, Wyoming)

#### **CHAPTER PRESIDENTS AND OFFICERS:**

- Be selected among those who have trusted in Jesus Christ alone for their salvation (Eph. 2:9) and have experience the regeneration of the Holy Spirit into the newness of life as prescribed by Jesus in John 3:3-6.
- Be current members of International.
- Encourage Chapter members and Firefighters (Hebrews 10:25).
- Represent FCFI in their area in local churches, fire departments, conferences, expositions,

# GUIDELINES FOR INTERNATIONAL OUTREACH

The ministries of FCFI have expanded to an international level in the last decade. Training seminars along with the donation of fire equipment, gear, and supplies has transpired in places such as Mexico, Ecuador, Israel, Africa, and Argentina through individual members, chapters, the International, and organizations sharing the vision to reach firefighters with The Gospel and Love of Jesus Christ.

To insure that the vision, mission and purposes of The Fellowship of Christian Firefighters International are promoted, that the International is informed of all outreach, and that the Gospel is represented in all donations and actions, the following guidelines have been developed.

## Liability Protection

- Signed Equipment Liability Waivers shall be obtained including
  - A liability waiver from FCFI to company donating equipment
  - A liability waiver to FCFI for equipment recipients
  - A signed agreement stating there is no warranty granted or implied
- Signed Liability Release Forms shall be obtained to FCFI from people traveling in and outside of the US
- Proof of Insurance shall be obtained on any vehicles being delivered
- Sponsors' Information Forms shall be sent to International indicating
  - Trip participants
  - Affiliation (Are they part of FCFI?)
  - When the trip takes place
  - The destination and purpose of the trip
  - If training will take place
- A Conduct Agreement to act as a liaison of FCFI and Christ shall be completed by each participant.

## Fund Raising

- All fund-raisers for International Outreach will be presented in writing to The Fellowship of Christian Firefighters International.
- Annual reports of proceeds and expenses will be submitted to International by May 15 of each year.
- Monthly copies of bank statements shall be forwarded to International by chapters or Directors that sponsor monthly or ongoing fund raising activities.
- All purchases and expenditures shall be approved verbally or in writing by the International Office to keep International abreast of activities. Expense reimbursements need to be approved in advance.

Mail to:  
Fellowship of Christian Firefighters International  
PO Box 901  
Fort Collins, CO 80522-0901

**Sponsors' Information Form**  
**For FCFI Mission Trips outside The United States**

On \_\_\_\_\_ under the leadership of \_\_\_\_\_ from \_\_\_\_\_ Chapter of FCFI the following people will be traveling to \_\_\_\_\_ on the following dates:

---

Name:	Address:	Phone:	Affiliated with FCF (Yes or No):
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

\_\_\_\_\_ Purpose of trip: \_\_\_\_\_

Equipment and gear being donated: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will training take place? \_\_\_\_\_ If yes, who will conduct the training? \_\_\_\_\_

Mail to:  
Fellowship of Christian Firefighters International  
PO Box 901  
Fort Collins, CO 80522-0901

## CONDUCT AGREEMENT

I, \_\_\_\_\_ will be taking part in the mission trip to \_\_\_\_\_  
\_\_\_\_\_ on \_\_\_\_\_. I realize that I will be representing not only The Fellowship  
of Christian Firefighters International and The United States but also Jesus Christ. I take sole  
responsibility for my safety and do not and will not hold The Fellowship of Christian Firefighters liable for  
any aspect of this trip. I also agree to conduct myself in a moral and respectful manner at all times.

\_\_\_\_\_

Signature

\_\_\_\_\_

Date



## FUND RAISING REQUEST

The \_\_\_\_\_ chapter of FCFI is planning the following fund raising event (s). This  
information is provided to the International to keep them abreast of our activities. We are aware that an  
annual report of proceeds and expenditures is to be sent to FCFI by May 15, or each year.

Type of event: \_\_\_\_\_

Date of event: \_\_\_\_\_

Projected use of proceeds: \_\_\_\_\_

\_\_\_\_\_

Signature

Mail to:  
Fellowship of Christian Firefighters International  
PO Box 901  
Fort Collins, CO 80522-0901



**“THAT I MAY KNOW HIM,  
AND THE POWER OF HIS RESURRECTION ...  
Philippians 3:10**